**Date:** September 28, 2022

**Present:** Kim Varieur (K), Nicole Levy (1), Dana Gaines (2), Liz Strauch (3), Lisa Rushing (4), Jennifer Lee (5), Angela Stephens (TA), Carolyn Lepore (Support Staff), Eileen Palamountain (Special Area), Laura Gaddy (Admin.), Harvey Bagshaw (Admin.), Janet Kamenick (Parent)

**Absent:** Jessica Henning (Parent)

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| **TOPIC** | **PRESENTER** | **NOTES** |
| Welcome and Introductions | Gaddy |  |
| Roles | Gaddy | The team discussed roles for the year. The following members agreed to take on the following roles:   * Kim Varieur (Chairperson) * Liz Strauch (Co-Chair) * Lisa Rushing (Minutes) |
| New Parent member | Gaddy | Only one parent put in an application to be our new parent representative. The team decided that we will add this parent to the team. Mrs. Gaddy will contact the parent and announce to the community via Connect Ed message. |
| 5-1 Appeals Committee | Gaddy | The team was notified that this committee will serve as the Media Review Committee should there ever be a resource appeal. |
| 2023-2024 Calendar | Gaddy | The team discussed the UCPS calendar survey and prioritized the options. The survey was discussed and submitted. |
| Staff Concerns |  | * Safety Patrol (Angela Stephens)-There is interest in getting the Safety Patrol up and going. The 5th grade team will handle this. * GL Chair color copier (Angela Stephens)-The grade levels are interested in possibly getting a copy number in order to make color copies rather than asking the front office staff to make copies. The admin. team will discuss this. |
| Parent Concerns |  | None at this time. |
| Next Meeting |  | October 28, 2022 2:30 pm |